

Proposed Parameters and Scope of Investigation into the County of Maui Capital Project Delivery Process

(Prepared by Evan Dust for consideration at the January 12, 2023 COGC meeting)

Background

At its December 8, 2022 meeting, the COGC discussed dissolving a prior investigation into the capital project budgeting for the Department of Water Supply and the Department of Environmental Management based on the recent improvements in programming projects that were of concern to the COGC. Commissioner Evan Dust indicated that he had an interest in examining the project delivery process for capital projects of all County departments, citing the often-discussed history of the North-South Collector in Kihei and its lack of project progress. In response to the COGC's general willingness to entertain such a study, this document was prepared for consideration at the January 12, 2023 meeting of the COGC.

Purpose

The purpose of this investigation is to determine and document the project delivery practices being used by County Departments that are responsible for capital projects and assess opportunities for improvements in those processes that may result in cost savings to Maui County.

Scope

1. Determine the County Departments that have project delivery responsibilities (hereafter referred to as "subject departments" or SD).
2. Develop and circulate a survey to those subject departments asking about current project delivery/management practices.
3. Research and compile known "best practices" from other counties in Hawai'i and the Continental United States.
4. Tabulate survey results and compare with "best practices" summary.
5. Assess state of County SD with respect to "best practices" and identify issues.
6. Summarize results and make recommendations in a draft report for review by COGC.
7. Adjust / amend draft report based on COGC review.
8. Issue final report for consideration by COGC.

Timeline

It is expected that this work will require 6-9 months in duration. If the scope and parameters are approved at the January 12, 2023 meeting, a draft report could be expected in July 2023.